

Class Rules / Medicine

Subject: Medical parasitology

1. Students must **strictly obey** starting and ending dates of the semester. You cannot be late at the beginning or leave early at the end of the academic year; there will be no exceptions to this rule.
2. Labs begin exactly at the given time. You are obligated to be **5 minutes earlier** than your scheduled class. If you are late you won't be allowed to participate in labs.
3. Students are **REQUIRED** to wear physicians' lab-coats during labs. The wearing of additional clothing, such as hats and gloves, is not accepted due to safety and hygienic matters.
4. Microscope slides will be demonstrated in class. Students are asked to use microscopes carefully. Otherwise students will have to buy a new one. The microscopic slides and other laboratory equipment should be checked by appointed person at the end of the classes. If you have any questions about using the microscope do not hesitate to ask your teaching assistant.
5. Presence and active participation in laboratory classes are obligatory. **ONLY one absence from one class during the semester is allowed.** Skipping classes that have a test in it will result in a grade of **ZERO** (unless illness is proved with a physician's note). Physician's note must be provided on the next classes in which the student will be present. **Students, who have more than one absence** (no matter if absences are with a physician's note or not), **will write the test that covers all material presented on all labs**, on the last lab (and thus skip the first term of colloquium).

Students are allowed to make up for labs only if space is available.

6. A blank A5 format notebook with a minimum of 60 sheets is obligatory. The drawings must be completed in regular or colored pencil.
7. At the completion of each lab, the assistant must sign your lab book. ALL signatures **MUST** be present in order to earn the right to take the final exam.
8. Every class begins with a quiz (MCQ) that covers current issues. Each quiz covers one subject and it consists of 8 questions. Always check the subject before the lab begins.
9. Failing quizzes are **NOT** eligible to have a retake. The maximum number of points you can get on all quizzes is 40 (5 tests x 8 points=40). You need to get **at least 21 points** in order to pass the labs and do the colloquium. If not, the student will write the test that covers all material presented on all labs (additional test), on the last lab (and thus skip the first term of colloquium).

The following scale will apply to the grade from the short quizzes:

5	37-40 pts
4+	33-36 pts
4	29-32 pts
3+	25-28 pts
3	21-24 pts

10. Tests include material from labs, lectures and books listed for the course. Knowledge from all of these sources is obligatory.

11. During the semester, one theoretical and one practical exam are scheduled, on the last lab. There are three terms of both theoretical and practical test.

12. The final grade is the average of: the grade from the short tests and the grades from the theoretical and practical exam.

13. The following scale will apply to the final grade. No exceptions will be made to this grading scale.

Theoretical test: 16 – 18 pt – **3,0**; 19 – 21 pt – **3,5**; 22 – 24 pt – **4,0**; 25 – 27 pt – **4,5**; 28 – 30 pt – **5,0**

Practical test: 6 pt – **3,0**; 7 pt – **3,5**; 8 pt – **4,0**; 9 pt – **4,5**; 10 pt – **5,0**.

14. The Head of the Medical Biology Department has the right to refuse to put your grades to the USOS if you have not attended the labs or if you have not obtained the credits required for the completion of the course.

15. Rewriting the grade from the course is based on rules approved by the Faculty Council of the Faculty of Medical Sciences.

16. No food and drink are allowed in classes and lectures.

17. No electronics (mobile phones, tablets and/or cameras) are allowed in classes and lectures.

18. During labs, problems may be resolved by the Assistant - Tutor MSc Małgorzata Lepczyńska, or (if necessary) by the Head of the Department – Prof. Ewa Dzika.

19. Refusing to sign these rules means you are not allowed to participate in classes.

I've been given the rules and the **schedule**. I've read, understood and accepted them.

Name and Surname (printed in legible capital letters)

Signature